

Unit T/650/0111

Manage resources for safety and security at spectator events

| Learning Outcome - The learner will: | Assessment Criterion - The learner can: |
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| 1. Understand how to plan the use of resources | <ul style="list-style-type: none">1.1 Explain the importance of involving stakeholders in planning resources1.2 Identify methods of developing plans which take into account past experience, trends and developments and factors likely to affect the use of resources1.3 Explain how and why to obtain specialist advice and guidance in relation to the provision of specialist resources for mitigating threats such as terrorism1.4 Explain how to prepare plans that are consistent with their organisation's objectives, policies and legal requirements including supply chains1.5 Identify methods of presenting plans to stakeholders in an appropriate and timely manner1.6 Identify and explain negotiation techniques in detail |
| 2. Understand how to obtain resources | <ul style="list-style-type: none">2.1 Identify basic principles and processes of cost-benefit analysis2.2 Describe the procedure for requesting and obtaining resources in their area of responsibility2.3 Explain the importance of revising plans and updating stakeholders accordingly |
| 3. Understand how to ensure the availability of resources | <ul style="list-style-type: none">3.1 Explain methods of identifying the supplies needed3.2 Explain how to ensure supplies meet with relevant published standards, including prompt response to changed circumstances3.3 Describe the procedures to follow when selecting from a range of suppliers to ensure adequate competition and continuity of supplies3.4 Explain why monitoring supplies at appropriate intervals is important3.5 Identify the procedures for business continuity of the supply chain3.6 Describe their organisation's requirements for resources |

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| | 3.7 | Explain the importance of balancing the event's requirements and organisational requirements |
| | 3.8 | Identify methods of dealing with problems with supplies and supply chains |
| | 3.9 | Explain about record keeping in managing supplies and suppliers |
| | 3.10 | Explain the importance of continuously monitoring the quality of resources |
| 4. Understand how to monitor the use of resources | 4.1 | Explain the importance of taking prompt corrective action to deal with deviations from plans |
| | 4.2 | Identify methods of monitoring the use of resources against agreed plans |
| | 4.3 | Describe the mitigating actions to take when dealing with deviations from plans |
| | 4.4 | Explain the importance of confidentiality in record keeping in accordance with current legislation |
| 5. Plan the use of resources | 5.1 | Ask stakeholders to provide information about the resources required |
| | 5.2 | Develop plans that make the best use of resources |
| | 5.3 | Obtain specialist advice and guidance in relation to the provision of specialist resources for mitigating threats |
| | 5.4 | Prepare plans that are consistent with the organisation's objectives, policies and legal requirements |
| | 5.5 | Present, negotiate and agree these plans with stakeholders |
| 6. Obtain resources | 6.1 | Ask for resources that support activities in their area of responsibility |
| | 6.2 | Negotiate and reach agreement with suppliers for resources |
| | 6.3 | Agree amendments to plans with stakeholders when they cannot obtain the required and/or planned resources |
| 7. Ensure the availability of resources | 7.1 | Choose resources from a range of suppliers to ensure adequate competition and continuity of supplies |
| | 7.2 | Monitor the quality and quantity of supplies |
| | 7.3 | Obtain supplies that meet the organisation's requirements |

- 7.4 Deal with any problems with supplies and supply chains
 - 7.5 Keep records of supplies
- 8. Monitor the use of resources
 - 8.1 Monitor the quality of resources
 - 8.2 Take corrective action to deal with any deviations from plans
 - 8.3 Keep and be prepared to share records relating to the use of resources with relevant stakeholders

Assessment

There must be valid, authentic and sufficient for all the assessment criteria. However, one piece of evidence may be used to meet the requirements of more than one learning outcome or assessment criterion.