

Unit J/650/0108

Manage the safety and security of people at spectator events

Learning Outcome - The learner will:	Assessment Criterion - The learner can:
1. Know how to ensure the readiness of the venue and resources prior to events	<ul style="list-style-type: none">1.1 Identify all relevant legal, statutory, non statutory and organisational requirements for controlling safety and security at spectator events1.2 Describe procedures for checking the readiness of venues and resources1.3 Identify the types of problems that may occur with provision and how to deal with these1.4 Identify the location and contents of all the event plans including contingency plans1.5 Explain the importance of ensuring that all provision is in line with organisational procedures and legal and statutory requirements1.6 Describe the circumstances where influences and pressures may be exerted to make the event go ahead without adequate provision and how to deal with these1.7 Explain the importance of environmental variables and how they may compromise safety and security1.8 Identify responsibilities delegated to others and how to check that these are understood and in place1.9 Identify the documentation that needs to be completed and how to complete it
2. Know how to monitor and co-ordinate organisational measures during events	<ul style="list-style-type: none">2.1 Identify available resources for the event2.2 Explain methods of checking regularly that resources and organisational procedures are in line with plans and requirements2.3 Describe how to monitor available information and identify actual and potential situations2.4 Identify the types of information to be monitored during the event, who this information will come from and how to monitor it

- 2.5 Explain methods for assessing received information for accuracy and significance
- 2.6 Explain how to carry out risk assessments
- 2.7 Explain how to implement procedures including dynamic risk assessment
- 2.8 Explain suitable control measures
- 2.9 Explain when and how to activate contingency plans
- 2.10 Identify the agreed procedures for promptly informing relevant stakeholders of situations which have arisen in their area of responsibility
- 2.11 Describe the agreed procedures regarding communication
- 2.12 Explain the importance of recording all information and decisions fully and accurately
- 2.13 Identify methods of debriefing all relevant stakeholders
- 2.14 Explain the importance of evaluating the effectiveness of the organisational procedures and learning lessons for future events
- 3. Ensure the readiness of the venue and resources prior to events
 - 3.1 Inspect the venue and all resources for the event
 - 3.2 Make sure that all safety provision is in line with organisational requirements and the event plan
 - 3.3 Take action promptly when safety provision is below the required standards and record the outcome
 - 3.4 Counter any influences and pressures from stakeholders and from environmental factors that are compromising safety and security at the event
 - 3.5 Check against the event plan and confirm that all delegated responsibilities are in place
 - 3.6 Complete all documentation clearly and accurately according to organisational procedures
- 4. Monitor and co-ordinate organisational measures during events
 - 4.1 Check that the deployment and functioning of resources are in line with organisational procedures
 - 4.2 Monitor available information and note any situations outside acceptable limits
 - 4.3 Check this information for accuracy and significance

- 4.4 Take action promptly in response to information received
- 4.5 Record own actions and rationale in the decision log
- 4.6 Activate contingency plans if necessary
- 4.7 Inform stakeholders of situations relating to their area of responsibility following agreed procedures
- 4.8 Keep records of all information and decisions
- 4.9 Debrief all stakeholders

Assessment

There must be valid, authentic and sufficient for all the assessment criteria. However, one piece of evidence may be used to meet the requirements of more than one learning outcome or assessment criterion.