

## Unit 2 – Conduct a health and safety risk assessment of the workplace

Remember:

- 1 task = 1 submission.
- Do not upload a task until it is 100% completed.
- All emails must be saved as a pdf before uploading.
- Print off all the training plans and tick them off as you complete them.
- To upload more than 10 documents, save as a compressed ZIP file. By right clicking the folder and selecting 'Compresses to ZIP file'.
- If you need guidance on saving emails in PDF format or creating a ZIP file, please email your assessor

<b>Task 1 – Risk Assessment</b> <b>Guidance Video:</b> <a href="#">Click Here to View</a>	<b>Completed</b> <b>Yes</b> <input type="checkbox"/>
<b>Details:</b> <b>Do not continue until you watch the guidance video above:</b>  <ol style="list-style-type: none"><li>1) Develop and carry out a workplace inspection</li><li>2) Use the hazards identified from the workplace inspection to conduct a workplace risk assessment</li><li>3) Create an action plan and communicate the findings</li></ol> <b>Remember to complete a “Submission Description” form</b>  <b><u>Evidence examples</u></b>  <b>Refer to the video at the top of the page</b>  <b>Scroll down to the next page to view the specification.</b>	

## Unit H/601/6687

### Conduct a health and safety risk assessment of the workplace

Learning Outcome - The learner will:	Assessment Criterion - The learner can:
1 be able to prepare for a workplace risk assessment.	1.1 evaluate the workplace to decide areas for risk assessment.
	1.2 select the method of hazard identification appropriate to the workplace being assessed and in line with legal requirements.
	1.3 list the hazards in a way which meets legal, good practice and workplace requirements.
	1.4 recognise own limitations and seek expert advice and guidance on operational controls when appropriate.
2 be able to identify hazards in the workplace	2.1 make sure the hazard investigation fully identifies those areas in the workplace where hazards with a potential for serious harm to health and safety are most likely to occur with impact on:  a) people in the workplace and b) other people.
3 be able to conduct a risk assessment of the workplace.	3.1 carry out risk assessment of the hazards identified using appropriate documentation.
	3.2 assess the level of risk and how risks can be controlled to minimise harm.
	3.3 assess the level of risk, identifying those that could not be eliminated.
	3.4 prioritise hazards which could result in serious harm to people at work and other people.
	3.5 identify control measures and implement and record them, include actions with expected completion dates.

**Learning Outcome - The learner will:**

**Assessment Criterion - The learner can:**

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|---|------------------------------------|-----|---|
| 4 | be able to review risk assessment. | 3.6 | identify changes to policies and practices resulting from the risk assessment.  |
|   |                                    | 3.7 | deliver findings of the risk assessment with actions identified.  |
|   |                                    | 4.1 | instigate a review that compares the latest risk assessment to current workplace and working practices and identify any significant differences between previous and new working practices.   |
|   |                                    | 4.2 | plan action to be taken resulting from the findings and: <ul style="list-style-type: none"><li>a) identify new hazards arising from change</li><li>b) make changes to the risk assessment to include them</li><li>c) promptly inform everyone affected by the changes</li></ul> |

