

Unit K/650/0118

Identify and evaluate opportunities for innovation and improvement

Learning Outcome - The learner will:	Assessment Criterion - The learner can:
1. Know how to identify and evaluate opportunities for innovation and improvement	1.1 Explain how to engage employees and stakeholders in identifying and evaluating opportunities for innovation and improvement 1.2 Summarise different types of monitoring principles, methods, tools and techniques 1.3 Summarise different types of benchmarking principles, methods, tools and techniques 1.4 Summarise different types of change management principles, methods, tools and techniques 1.5 Outline how to develop and gain consensus on criteria for evaluating potential innovations and improvements 1.6 Explain how to gather and validate information 1.7 Explain how to evaluate potential innovations and improvements against criteria 1.8 Summarise different types of innovation principles, methods, tools and techniques 1.9 Summarise the principles and methods of effective communication and how to apply them 1.10 Explain how to protect intellectual property rights
2. Have sector-specific knowledge and understanding	2.1 Outline comparable organisations in own sector 2.2 Summarise political, economic, social, technological, legal and environmental factors that affect own organisation 2.3 Outline key individuals within own area of work, their roles, responsibilities, competences and potential 2.4 Identify current and emerging trends and developments in own sector and area of work 2.5 Summarise external experts and other organisations with whom they may collaborate to generate and develop ideas 2.6 Summarise own organisation's stakeholders, their interests and expectations 2.7 Summarise own organisation's services

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| 3. Be able to identify and evaluate opportunities for innovation and improvement | 2.8 Summarise change management frameworks and methods used in own organisation
3.1 Summarise the benefits of innovation to the organisation
3.2 Explain the difference between creativity and innovation
3.3 Engage appropriate people within own organisation in identifying and evaluating opportunities for innovation and improvement
3.4 Identify and pursue opportunities to work in collaboration with external experts and other organisations to generate and develop ideas
3.5 Monitor trends and developments in own sector's and organisation's operating environment
3.6 Monitor the performance of own organisation's services and processes and benchmark with comparable organisations
3.7 Identify potential new services, new markets, new processes and improvements to existing services and processes
3.8 Agree clear criteria with key stakeholders for evaluating potential innovations and improvements
3.9 Gather sufficient and valid information to allow potential innovations and improvements to be evaluated
3.10 Evaluate potential innovations and improvements against agreed criteria
3.11 Communicate evaluation to key stakeholders in ways that help them appreciate the potential value of innovations and improvements
3.12 Communicate evaluation to those involved in ways that reinforce their commitment to seek opportunities for innovation and improvement
3.13 Take action to protect the intellectual property rights of innovations, where required |
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Assessment

There must be valid, authentic and sufficient for all the assessment criteria. However, one piece of evidence may be used to meet the requirements of more than one learning outcome or assessment criterion.